Progression in Punctuation

	The Basics - Full Stops and Capital Letters, Question and Exclamation Marks	Commas	Apostrophes	Inverted Commas	Other
EYFS	*Write own name using a capital letter *Beginning to use a capital letter and a full stop when writing single sentences *(At this level, children to show awareness when reading together of full stops, question marks, exclamation marks)*				
Year 1	*Uses a capital letter for: the pronoun 'I', names of people, places and days of the week * **Beginning** to punctuate sentences using a capital letter and a full stop, question mark or exclamation mark				
Year 2	Sentences are mostly demarcated using full stops and capital letters Sentences are usually demarcated using question marks and exclamation marks	Commas usually used in lists	*Usually uses apostrophes to show contracted forms *Sometimes uses apostrophes to show singular possession *e.g. The girl's book*		
Year 3	Consistent use of full stops, capital letters, exclamation marks and question marks	Consistent use of commas in lists	Consistently uses apostrophes to show contracted forms and singular possession	Sometimes uses inverted commas to demarcate speech	
Year 4		Uses a comma after a fronted adverbial	Usually uses apostrophes to mark singular and plural possession (where appropriate)	Mostly uses inverted commas to demarcate speech Sometimes follows punctuation rules for speech e.g. *He said, "Follow the rules!" (commas after the reporting clause; end punctuation within inverted commas)* Starting to use a new line each time there is a new speaker	
Year 5		* Usually uses commas to mark phrases or clauses *Brackets, dashes or commas are used to indicate parenthesis		*Usually follows punctuation rules for speech *Sometimes follows the correct rules for 'interrupted speech'	
Year 6				Mostly applies correct punctuation to speech	* Use of hyphens to avoid ambiguity * Punctuation of bullet points when listing information *Can use colons to introduce and semi colons within a list *Beginning to use colons and semi colons within sentences